

# Withdrawal Form

**A**

## Section A - Personal Details

This section is mandatory

Please provide all of the main account holders' personal details.

Providing your email address will allow us to send certain documentation via email. If you don't provide an email address you will be unable to update your account via email.

**B**

## Section B - Withdrawal Details

This section is mandatory

Please provide details of your withdrawal requirements. The SEDOL/ISIN of your chosen funds are available from your financial adviser. Alternatively they are available in the funds section of our website [www.ifslfunds.com/literature](http://www.ifslfunds.com/literature). If you wish to withdraw all available units/shares from your fund, please write 100% in the units box.

If you are not withdrawing all available units/shares, the minimum investment amount for each fund must be left in your account. Minimum investment amounts are available on the website within each fund prospectus.

When providing bank details please ensure these are accurate as we cannot accept any responsibility for payments made to incorrect account details provided here. Payment must be made to an account held in the name of one of the account holders.

**C**

## Section C - Privacy Notice

Please inform us if you wish to be kept informed of our investment products and services.

Investment Fund Services

### Withdrawal Form

This form is to be used to request a withdrawal, from any existing ISA or Unit Trust/OEIC account. Please complete this form in BLOCK CAPITALS and return to: IFSL, Marlborough House, 59 Chorley New Road, Bolton BL1 4QP, via email at [dealing@ifslfunds.com](mailto:dealing@ifslfunds.com) or to your financial adviser.

**Section A - Personal Details** Please complete this section in full as this is mandatory

Title \_\_\_\_\_ Surname \_\_\_\_\_ Forename(s) \_\_\_\_\_

Permanent residential address \_\_\_\_\_ Postcode \_\_\_\_\_

Nationality \_\_\_\_\_ Date of birth [ ][ ]/[ ][ ]/[ ][ ][ ][ ] \_\_\_\_\_

National insurance number \_\_\_\_\_ If you do not have a NI number please tick this box

Telephone number \_\_\_\_\_

Email address \_\_\_\_\_

Use my existing account  please specify number \_\_\_\_\_

Where you have provided an email address, information and documentation relevant to the operation and maintenance of your account will be sent via email. Please tick this box if you wish to receive this via the post.

**Section B - Withdrawal Details** Please complete this section with details of your withdrawal. This section is mandatory

Existing fund name	SEDOL/ISIN of Fund	Withdrawal amount (cash)	Withdrawal amount (units/shares)
1.			
2.			
3.			
4.			
5.			
<b>TOTAL</b>			

Your fund(s) cannot fall below the minimum investment amount. Please refer to the fund prospectus for details of the minimum investment amounts, this can be found at [www.ifslfunds.com/literature](http://www.ifslfunds.com/literature). The Withdrawal Form must be received by IFSL no later than the relevant cut-off point for redemption as specified in the relevant fund(s) prospectus.

8640\_08\_24 Investment Fund Services Limited (IFSL) is registered in England and Wales No. 06110770. Authorised and regulated by the Financial Conduct Authority and a member of The Investment Association.  
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**Section B - Withdrawal Details** continued

Please provide bank details of where you wish the withdrawal to be paid to:

When providing bank details please ensure these are accurate as we cannot accept any responsibility for payments made to incorrect account details provided here. Payment must be made to an account held in the name of one of the account holders.

Name of bank/building society \_\_\_\_\_

Name of account holder \_\_\_\_\_

Bank account number \_\_\_\_\_ Sort code [ ][ ]/[ ][ ]/[ ][ ][ ][ ] \_\_\_\_\_

Roll number/building society reference \_\_\_\_\_

Please tick this box if you make a regular monthly investment into your account and would like to cancel your Direct Debit.

**Section C - Privacy Notice**

We're committed to processing the personal data that you provide to us in line with the latest data protection and data privacy legislation in force within the United Kingdom. We'll use your information in order to provide the service detailed in this Application Form and to administer your investments, communicate with you and provide information on our products and services when you request it, to meet our legal obligations and for the purposes of fraud prevention.

**Our full Privacy Notice**

It's important that you read our full Privacy Notice, which explains how the personal information you give us will be used. The Privacy Notice can be found on our website at [www.ifslfunds.com](http://www.ifslfunds.com), or you can ask us for a copy.

**Communicating with you including Direct Marketing**

We'd like to let you know about IFSL investment products and services we think would be of interest to you. However, we'll only contact you if you consent by ticking the boxes below.

**Your marketing preferences**

I'm happy for IFSL to contact me in the following ways about investment products, services and promotional offers that may be of interest.

Please tick here:  By post  By phone  By email

You can withdraw your consent at any time by letting us know by post, phone or email. Please note we will continue to contact you with information relevant to the operation and maintenance of your account as required by law.

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