# **Switch & Conversion Form**

Please complete this form in **BLOCK CAPITALS** and return to: IFSL, Marlborough House, 59 Chorley New Road, Bolton BL1 4QP, via email at **dealing@ifslfunds.com** or to your financial adviser.

Section A - Main Holder Details Please	complete this section in full as this is mandatory
Title Surname	Forename(s)
Permanent residential address	
	Postcode
Nationality	Date of birth
National insurance number	If you do not have a NI number please tick this box
Telephone number	
Email address	
your account will be sent via email. Please tick this box	please specify number on and documentation relevant to the operation and maintenance of a if you wish to receive this via the post.   To be completed by your financial adviser if applicable
Adviser's name/firm	Adviser's firm stamp
Adviser's email address	
FCA/FRN number	
Agency code (if known)	
Please tick all which apply	
Cancellation rights apply Discretionary busine	ess Advised business
Execution only Portfolio manageme	ent services

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Investment Fund Services Limited (IFSL) is registered in England and Wales No. 06110770. Authorised and regulated by the Financial Conduct Authority and a member of The Investment Association.

Section C - Fund Switch Please complete this section if you wish to switch some or all of your holdings from one fund into another

Current Fund name	SEDOL/ISIN	Cash amount	OR	Unit amount
New Fund name	SEDOL/ISIN	£		units
Current Fund name	SEDOL/ISIN	Cash amount	OR	Unit amount
New Fund name	SEDOL/ISIN	£		units
Current Fund name	SEDOL/ISIN	Cash amount	OR	Unit amount
New Fund name	SEDOL/ISIN	£		units
	TOTAL	£		units
	TOTAL			20

Your fund(s) cannot fall below the minimum investment amount. Please refer to the fund prospectus. This can be found at www.ifslfunds.com

If you wish to switch the entire holding from one fund into another, please write 'ALL' in the unit amount box

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SWITCH & CONVERSION FORM 2 OF 4

# Section D - Unit/Share Class Conversion Please complete this section if you wish to convert units/shares into a different class within your existing fund

Fund name	Current Class	SEDOL/ISIN		Unit amount	
	New Class	SEDOL/ISIN			units
Fund name	Current Class	SEDOL/ISIN		Unit amount	
	New Class	SEDOL/ISIN			units
Fund name	Current Class	SEDOL/ISIN		Unit amount	
	New Class	SEDOL/ISIN			units
			TOTAL		units
			101AL		unito

Your fund(s) cannot fall below the minimum investment amount. Please refer to the fund prospectus. This can be found at www.ifslfunds.com

If you wish to convert the entire holding from one Fund class into another, please write 'ALL' in the unit amount box

# Section E - Privacy Notice

We're committed to processing the personal data that you provide to us in line with the latest data protection and data privacy legislation in force within the United Kingdom. We'll use your information in order to provide the service detailed in this Application Form and to administer your investments, communicate with you and provide information on our products and services when you request it, to meet our legal obligations and for the purposes of fraud prevention.

#### **Our full Privacy Notice**

It's important that you read our full Privacy Notice, which explains how the personal information you give us will be used. The Privacy Notice can be found on our website at www.ifslfunds.com, or you can ask us for a copy.

### Communicating with you including Direct Marketing

We'd like to let you know about IFSL investment products and services we think would be of interest to you. However, we'll only contact you if you consent by ticking the boxes below.

Your marketing pr	eferences		
I'm happy for IFSL be of interest.	to contact me in	the following ways	about investment products, services and promotional offers that ma
Please tick here:	☐ By post	☐ By phone	☐ By email
	•	, ,	us know by post, phone or email. Please note we will continue to and maintenance of your account as required by law.

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SWITCH & CONVERSION FORM 3 OF 4

# Section F - Authorised Signatories

Please provide an original or certified copy of your most up to date signatory list where a holder is a company.

# Section G - Declaration Please ensure that you read and sign this section as this is mandatory

- I/we wish to switch/convert the above mentioned units/shares at the price prevailing at the next valuation point following receipt of this application
- I acknowledge that the full prospectus of the relevant fund(s) (which includes the risk warnings relevant to the fund(s) along with details of minimum investment amounts of the fund(s) and the dealing time deadlines for processing of redemptions and subscriptions), are available from IFSL and also at www.ifslfunds.com
- I/We declare that I have read and understood the relevant Key Investor Information Document (KIID), the Supplementary Information Document (SID) and the IFSL Terms & Conditions and agree to be bound to these. I understand that these documents form part of the terms and conditions of my investment in the fund(s) and are available at www.ifslfunds.com
- I confirm that I am not a US Person (either a resident or citizen) and acknowledge that US Persons cannot hold shares/units in the fund(s)
- I have read the IFSL Privacy Notice concerning the use of my personal data

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Full name		
<u>Client signature</u>	Date	D D M M Y Y Y
Joint holder (1) Full name		
<u>Client signature</u>	Date	D D M M Y Y Y
Joint holder (2) Full name		
Client signature	Date	D D M M Y Y Y
Joint holder (3) Full name		
Client signature	Date	D D M M Y Y Y
Joint holder (4) Full name		
Client signature	Date	D D M M Y Y Y
	Date	

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SWITCH & CONVERSION FORM 4 OF 4